

CLASS OF 1978 FOUNDATION

REQUEST FOR PROPOSALS FROM PRINCETON UNIVERSITY GRADUATE AND UNDERGRADUATE STUDENTS

The Class of 1978 Foundation provides financial support to Princeton University students who wish to benefit communities or constituencies in need by participating in direct, hands-on community service activities. Both term time and summer projects are eligible for consideration. Stipends will be awarded to qualified persons without regard to sex, age, nationality, race, creed, color, or sexual orientation.

At the present time, the Foundation seeks proposals from Princeton University undergraduate and graduate students for the awarding of the stipend, not exceeding \$3,500 per recipient, for use during 2011. The Foundation reserves the right to limit the number of awards or to decline to make any award if no proposal is deemed appropriate for support.

A proposed project should be one of direct service to a well-defined constituency, preferably under the auspices of a sponsoring organization that represents that constituency. "Service" is defined as activity that improves a local population's well being in terms of mental or physical health (including issues of hunger, housing and health care); provision of other community services that would improve the quality of life (education, art, music, transportation); or encouraging economic redevelopment. A College Work-Study proposal is eligible for consideration, but awards will not be limited to Work-Study projects. **Grants will not be given to support academic research projects.**

APPLICATION REQUIREMENTS

1. Candidates must submit a project proposal essay of no more than two single-spaced or four double-spaced pages, utilizing a 12-point font and margins of at least 1 inch on all sides of the page. The essay should address each of the following questions:
 - a. What community service work do you propose to undertake this summer? Please describe the community to be served, the project's goals, the relevant needs of the community to be served, and the specific activities for which you will be personally responsible.
 - b. What motivates you to engage in community service this summer? What do you believe you will contribute to the project, and what do you hope to gain from the experience?
 - c. Have you worked previously on community service projects? If so, how does your proposed service work for this summer differ from your past experiences and provide opportunities for further personal growth or benefit?
 - d. What role, if any, have you played in creating or influencing the design of the community service project for which you seek a Class of 1978 grant award?
 - e. What else would you like the Foundation to know as it considers your grant request about your background, circumstances and aspirations, or about your proposed community service project?
2. Candidates must submit a proposed budget including all anticipated expenses and the status of fundraising for the project from other sources. Candidates should state if they have not applied

for other funding. *(For those candidates who are currently receiving financial aid and are required to contribute to their educational costs for the next academic year using “summer savings” from summer employment, please list the amount of your required summer savings contribution in the proposed budget. If participation in the project would result in a shortfall in the candidate’s required summer savings contribution, the candidate may request and the Foundation may award funds to reduce and/or cover the summer savings shortfall as part of the grant award. As noted above, however, the total grant amount awarded to any recipient will not exceed \$3,500 including any summer savings shortfall replacement assistance.)*

3. Candidates must complete the attached personal information form and provide a current resume in addition to the project proposal essay.
4. Candidates must provide confirmation that their proposed project will be accepted by the sponsoring organization. Literature or other descriptions of the sponsoring organization are welcome, but not required. Applications for projects that are not confirmed by April 1, 2011, will not be considered for funding.
5. Candidates may be required to submit to a personal interview.
6. Candidates must agree to submit a summary report at the conclusion of the project.

Proposals for the summer of 2011 must be postmarked, or e-mailed to 1978.princeton.foundation@gmail.com no later than April 1, 2011. If mailing the application, candidates are required to submit 16 collated and stapled copies of their application. Applications that do not meet these requirements will be not considered. Recipients will be notified of awards no later than May 1, 2011. **Please note: Class of 1978 Community Service Fellows are required to submit a report of their summer work (with photographs, if possible) to the Foundation by September 15, 2011.**

Please direct all proposals and questions to the attention of Jesse Milan, Jr. ’78, President, Class of 1978 Foundation, at 1978.princeton.foundation@gmail.com.

**CLASS OF 1978 FOUNDATION
2011 PERSONAL INFORMATION FORM**

1. Applicant's Name: _____

2. Campus Address/Phone/E-Mail:

3. Home Address/Phone:

4. Address after summer of 2011, if known:

5. Class: _____

6. Major: _____

7. Financial Aid Status: _____

8. The dollar amount sought from the Class of 1978 Foundation and the status of other fundraising for this project: _____ -- _____

9. One paragraph summary of the proposed project.

10. One paragraph summary of previous community service or other relevant experience.
(You may expand on this in your essay.)

Attach essay, budget, resume and confirmation letter. The confirmation letter must be received no later than April 1, 2011.